

ANNEXURE - E

HEIGHT CLEARANCE NOC - PROCESSING FORM



PUNJAB CENTRAL BUSINESS DISTRICT DEVELOPMENT AUTHORITY
Government of Punjab



Subject: **HEIGHT CLEARANCE NOC - PROCESSING FORM**

Form ID: _____

Application No.

1	1	1	1	1	1
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Date:

D	D	-	M	M	-	Y	Y	Y	Y
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Check List / Pre-Requisites / Attachments: (Mark () if attached / added)

- Application containing the project title / type and requested height
- Copy of Ownership Documents (Notary Attested)
- Processing Fee Receipt
- Submission of Building Plans (as per the rules and regulation of PCBDDA)
- Duly Vetted Coordinates of Survey of Pakistan
- Photocopy(s) of CNICs of the Party
- FBR/NTN Certificate
- Copy of Demarcation (Notary Attested)
- Original GPA/SPA or Authority Letter (If Applicable)
- Stamp Duty Along with Paid Copy of Challan, Original Receipt Of CVT, TMA Tax, Original Paid Challan of Gain Tax As Well As Wealth Tax (If Applicable)

Decision: Check Request is complete in all respect.
 Check Request Incomplete.

Missing Documents / Forms

Concerned Official at One Window Operations

Ownership Verification of Possessioner:

Plot No.	<input style="width: 95%;" type="text"/>	Phase	<input style="width: 95%;" type="text"/>
Location:	<input style="width: 95%;" type="text"/>	Area	<input style="width: 20px;" type="text"/> K <input style="width: 20px;" type="text"/> M <input style="width: 20px;" type="text"/> sft
Land Use Type	<input type="checkbox"/> Mix Use Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Other: _____		
Ownership Type	<input type="checkbox"/> Self <input type="checkbox"/> Individual <input type="checkbox"/> Firm/Company <input type="checkbox"/> Consortium/JV		
Ownership: Name:	<input style="width: 95%;" type="text"/>		
CNIC:	<input style="width: 95%;" type="text"/>		
Contact:	<input style="width: 95%;" type="text"/>		

Decision: Ownership verification of above stated Plot No. in Name of Possessioner verified.
 Ownership verification is not verified.

Comments / Reason

Deputy Director Land & Estate

Urban Planning

Dated: - -

Report

- Site Plan
- Demarcation Plan
- Height Zone as per Master Plan
- Allowable Height as per CAA OLS Criteria

Comments / Reason

Deputy Director Urban Planning

GIS

Dated: - -

Report

- SOP Coordinates
- Height Provisions as per CAA Height Limits / OLS Criteria

Comments / Reason

Director GIS

Architecture

Dated: - -

Report

In the light of PCBDDA Building Regulations 2024 and CAR 2014

- Building Material
- Lighting Arrangements
- Color of Building Façade
- Glint / Glare Conditions

Final Recommendation Recommended Not Recommended

Reasons for Rejection of Provision of Height Clearance

Director Architecture & Planning

Application Process Fee Verification (Provisional Possession)

Date: - -

Processing Fee

Bank

Branch

Branch Code

Dated: - -

Decision: Provisional Possession Fee received and verified by Bank

Provisional Possession Fee not verified by bank

Challan for Height Clearance Attached

Deputy Director Finance

Decision from Committee/Authorized Directorate

Date: - -

Height Clearance Approved

Rejected

Height Clearance subject to Clarification from _____ Department

Executive Director Technical

Height Clearance Fee Verification

Date: - -

Provisional Processing Fee

Bank

Branch

Branch Code

Dated: - -

Decision: Height Clearance Fee received and verified by Bank

Height Clearance Fee not verified by Bank

Deputy Director Finance

Issuance of Height Clearance Letter

Date:

D	D
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M	M
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Y	Y	Y	Y
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Collected By Self Authorized Person (Provide Authority Letter)

Ownership: Name:

CNIC:

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Contact:

Decision: Height Clearance Letter Issued to Authorized Person

Height Clearance Letter not Issued

Comments / Reason

Concerned Official at One Window Operations