

# ANNEXURE - E

## EXTRA COVERED AREA - PROCESSING FORM



**PUNJAB CENTRAL BUSINESS DISTRICT DEVELOPMENT AUTHORITY**  
Government of Punjab



Subject: **EXTRA COVERED AREA - PROCESSING FORM**

Form ID: **CA-01-V1**

Application No.

Date:   -   -

**Check List / Pre-Requisites / Attachments:** (Mark ( ) if attached / added)

- Application processing fee (Paid)
- Duly filled and complete Extra Covered Area Request Form
- Authority Letter / Power of Attorney (in case if applicant is not owner) on Notorized Affidavit duly signed by Oath Commissioner
- Letter of Consent (In case the plots to be amalgamated are owned by different owners, all the respective parties are required to submit affidavit of consent for this application)
- Owner documents / Proof of successful bidding
- CNIC of the applicant
- CNIC of owner (in case applicant is different)
- FBR Registration Certificate

Name of applicant / Firm / Company / Consortium / JV:

S/O, D/O, W/O or Relation:

**Comments (if any):**

**Concerned Official at One Window Operations**

**Ownership Verification of Properties requested for amalgamated) (To be filled by Land & Estate Directorate):**

Plot No.	<input type="text"/>	Phase	<input type="text"/>
Location:	<input type="text"/>	Area	<input type="text"/> K <input type="text"/> M <input type="text"/> sft
Ownership:	<input type="text"/>		

**Comments (if any):**

**Deputy Director Land & Estate**

**Building Regulation Report /FEES (To be filled by Technical Wing)**

As per PCBDDA building regulations, the covered area may be increased subject to fulfillment of all the requirements. Accordingly, the following fees has been estimated.

Existing Covered Area  sft      Total Covered Area (Existing + Additional)  sft

Additional Covered Area  sft

<b>Fees Estimates</b>	<b>Increase in Covered Area</b>	Rs.
	<b>Others</b>	Rs.
	<b>Total</b>	Rs.

Land Use

**Comments (if any):**

**Deputy Director Urban Planning**

**Transactional Data (To be filled by Finance Directorate)** (Mark ( ) if verified)

- It is verified that the application processing fee for extra Covered Area has been **PAID**.
- New Challan for Extra Covered Area is issued as per calculations made by Technical Wing (Challan attached).

Details of Challan issued as below:

Customer No:	<input type="text"/>	Amount	<input type="text"/>
GL Account:	<input type="text"/>	Description	<input type="text"/>
Profit Center:	<input type="text"/>	Description	<input type="text"/>
Challan No.	<input type="text"/>	Amount	<input type="text"/>
RV No:	<input type="text"/>	Date:	<input type="text"/>

**Comments (if any):**

**Deputy Director Finance**

**Decision of Committee (To be filled by Land & Estate Directorate)** (Mark ( ) on appropriate box)

Meeting held on:   -   -

**Decision:**  Approved     Rejected     Conditional / Provisional

**Comments:**

**Deputy Director Land & Estate**

**Despatch of Letter (To be filled by One Window Operations)**

Challan Despatched

Ref. No.

Dated:   -   -

**Concerned Official at One Window Operations**

**Checklist / Attachement (To be filled by One Window Operations)**

Copy of Paid Challan / Pay Order

Dated:   -   -

**Concerned Official at One Window Operations**

**Transactional Data (To be filled by Finance Directorate) (Mark ( ) if verified)**

It is verified that the application processing fee for amalgamation has been **PAID**.

Comments (if any):

**Deputy Director Finance**

**Issue of Letter (To be filled by Land & Estate Directorate)**

Letter for Increase in Covered Area added

Comments (if any):

**Deputy Director Urban Planning**

**Despatch of Letter (To be filled by One Window Operations)**

Letter for Increase in Covered Area Despatched

Ref. No.

Dated:   -   -

**Concerned Official at One Window Operations**