

ANNEXURE - E

BUILDING PLAN APPROVAL - PROCESSING FORM



PUNJAB CENTRAL BUSINESS DISTRICT DEVELOPMENT AUTHORITY
Government of Punjab



Subject: **BUILDING PLAN APPROVAL - PROCESSING FORM**

Form ID: **BP-01-V1**

Application No.

Date: - -

Check List / Pre-Requisites / Attachments: (Mark () if attached / added)

- Application processing fee (Paid)
- Duly filled and complete Building Plan Approval Request Form
- Authority Letter / Power of Attorney (in case if applicant is not owner) on Notorized Affidavit duly signed by Oath Commissioner
- Letter of Consent (In case the plot is owned by different owner, all the respective parties are required to submit affidavit of consent for this application)
- Owner documents / Proof of successful bidding
- CNIC of the applicant
- CNIC of owner (in case applicant is different)
- FBR Registration Certificate
- Site Plan (3 copies)
- Building Plan / Architectural Plan (3 copies)
- Landscape Plan (3 copies)
- Undertaking on Stamp Paper on Value of Rs. 500

Name of applicant / Firm / Company / Consortium / JV:

S/O, D/O, W/O or Relation:

Comments (if any):

Concerned Official at One Window Operations

Ownership Verification of Properties requested for amalgamated) (To be filled by Land & Estate Directorate):

Plot No.

Phase

Location:

Area

 K M sft

Ownership:

Comments (if any):

Deputy Director Land & Estate

Building Plan Approval Requisites (To be filled by Technical Wing).

As per PCBDDA building regulations, the following building plan approval fees have been estimated which is submitted for approval and further actions, please.

Plot Area	<input type="text"/>	sft	Total Covered Area	<input type="text"/>	sft
Building Plan Approval Fee	Rs.	<input type="text"/>			

Comments (if any):

Deputy Director Urban Planning

As per section 6.4 of PCBDDA building regulations, the following plans have been checked and submitted for approval, please.

Plans

Recommended Rejected

1. Building Plan

- i. Plans, sections and elevations of every floor including basement, inter floor, mezzanine, cellar, if any, graphically describing the building intended to be erected
- ii. Purpose for which the building or parts thereof are intended to be used.
- iii. Accesses to and from several parts of the building and its appurtenances
- iv. Ventilation details (position, form, dimensions and means)
- v. Depth and the nature of foundations.
- vi. Proposed height of plinth and super structure at the level of each floor.
- vii. Dimensions and description of all the walls, floors, roofs, columns, beams, joists and girders to be used in the walls, floors and foof of such buildings.

2. Site Plan

3. Landscape Plan

Comments (if any):

Director Architecture & Planning

Transactional Data (To be filled by Finance Directorate) (Mark () if verified)

- It is verified that the application processing fee for Building Plan approval has been **PAID**.
- New Challan for Building Plan Approval Fee is issued as per calculations made by Technical Wing (Challan attached).

Details of Challan issued as below:

Customer No:	<input type="text"/>	Amount	<input type="text"/>
GL Account:	<input type="text"/>	Description	<input type="text"/>
Profit Center:	<input type="text"/>	Description	<input type="text"/>
Challan No.	<input type="text"/>	Amount	<input type="text"/>
RV No:	<input type="text"/>	Date:	<input type="text"/>

Comments (if any):

Deputy Director Finance

Decision of Committee (To be filled by Land & Estate Directorate) (Mark () on appropriate box)

Meeting held on: - -

Decision: Approved Rejected Conditional / Provisional

Comments:

Deputy Director Land & Estate