

INDEMNITY BOND FROM DONEE

I _____ son of _____, CNIC No. _____ resident of _____, do hereby solemnly affirm and declare as under:-

1. That I have been gifted (structure and Plot) _____ measuring _____ from _____ son of _____, CNIC No. _____ resident of _____.
2. That I have satisfied myself about the title of the aforesaid donee in the aforesaid Plot at my own risk.
3. That I hereby undertake to indemnify the Federal Government Employees Housing Authority, Islamabad against all losses or damages. If any that may be occasioned to the Foundation by the transfer/mutation of the aforementioned Housing in my favour.
4. That I hereby undertake to indemnify the FGEHA that the said Plot has not been mortgaged / encumbered with any bank or any other loan-giving agency.
5. That I further agree to abide by all the rules and regulations of the Foundation, which are presently in force or those to be enforced in future.

IN WITNESS WHEREOF I have in to set and subscribed under my hand at Islamabad on this _____.

EXECUTANTS:

 CNIC No. _____

Witness 1. _____
 Name: _____

CNIC No. _____

Witness 2. _____
 Name: _____

CNIC No. _____

INDEMNITY BOND FROM DONER (ALLOTTEE)

_____ son of _____ CNIC No. _____, resident of _____ do hereby solemnly affirm and declare as under:-

1. That the executant has gifted (Plot) _____, measuring _____ to my _____ son of _____ resident of _____.
2. That the executant has submitted transfer application form No. _____ in the Federal Government Employees Housing Authority, Islamabad for transfer of the said Plot in favour of donee and the executant also submitted an indemnity bond to the effect that the above said Plot is free from all sort of encumbrances and the executants is the sole absolute and exclusive owner of the above said Plot has not taken any loan from any agency/bank.
3. That I hereby undertake to indemnify the purchaser and FGEHA that if due to same legal defects in ownership the above said (Plot) goes out the possession or ownership of the donee or FGEHA suffer any losses the executant shall pay back the entire sale consideration along with expenses and damages to the donee.
4. That the executants further agree for himself/herself and his/her heirs, administrators assigns to have the donee and keep him/her harmless against or form any damage cost and expenses which he/she may sustain and incur by reason or claim being made by any arrear due there form.
5. That I further agree to abide by all the rules and regulation of the FGEHA, which are permanently enforce or those to be enforced in future.

IN WITNESS WHEREOF I have here into set and subscribed under my hand at Islamabad on this _____.

EXECUTANT: _____

CNIC No. _____

Witness 1. _____
Name: _____
CNIC No. _____

Witness 2. _____
Name: _____
CNIC No. _____

ORAL GIFT DECLARATION

1, _____ son of _____, resident of _____, CNIC No. _____, do hereby solemnly affirm and declare as under:-

1. That I am Mohammadan and governed by the Sunni concept of Mohammadan Law.
2. That I have great love and affection for my real _____ son of _____ resident _____.
3. That I had gifted my (Plot) _____, measuring _____ to my above named _____ out of my saving and the said gift is irrevocable.
4. That the Donor has submitted transfer application form No. _____ in the Federal Government Employees Housing Authority, Islamabad for transfer of the said Plot in favour of donee.
5. That I have handed over the possession to the donee who has accepted the gift and taken over the same.
6. That the above gift is complete, irrevocable and unconditional .It has been made on account of natural love and affection.
7. That I have now no concern or claim or any interest with the said Plot.
8. That the above donee have now become absolute owner of the said Plot and he/she has full right to use, enjoy, invest anywhere in any shape to anybody else, desired by them. In this respect I will have no objection.
9. That this declaration of gift has been made by the donor without any undue influence or coercion and in full knowledge of the facts and consequence of the gift made.

That my above mentioned statement is correct and true to the best of my knowledge and belief and nothing has been concealed therein.

DONOR/DEPONENT _____

CNIC No. _____

ACCEPTANCE OF GIFT

I, _____ son of _____ CNIC No. _____ resident of _____ do hereby solemnly affirm and declare that I have accepted the above said gift made out by above mentioned donor and have taken over the possession of the same.

Dated: _____

EXECUTANTS

CNIC No. _____

Witness 1. _____
Name: _____
CNIC No. _____

Witness 2. _____
Name: _____
CNIC No. _____

UNDERTAKING

1. WE, BOTH TRANSFEROR AND TRANSFEREE

CASE/FILE NO. _____,(_____).

ARE AGREED ON THE ADMITTING OF THE TRANSFER CASE i.e. SUBJECT TO

**VERIFICATION/CLEARANCE OF CNICs FROM NADRA/ LEGAL
CLEARANCE/ ACCOUNTS**

CLEARANCE/ DOCUMENTS CLEARANCE ETC.

2. WE BOTH WILL HAVE NO OBJECTION IF THE PROCESSING OF CASE TAKES MORE
THAN ONE DAY AFTER ADMITTING.

Signatures of Donor/Transferor

Name: _____

CNIC No: _____

Signatures of Donee/Transferee

Name: _____

CNIC No: _____

**FEDERAL GOVERNMENT EMPLOYEES HOUSING AUTHORITY
10 MAUVE AREA, SECTOR G-10/4, ISLAMABAD**

Form No.		Phase	III	IV	V
(for Official use only)					
File No					
(TO BE SUBMITTED ALONGWITH DOCUMENTS)					
Submitting Date	<input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Admitting Date	<input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		
	D D - M M - Y Y Y Y		D D - M M - Y Y Y Y		
	DOCUMENTS RECEIVED & CHECKED	By the Applicant	By Official Use Only		
1	Transfer Application Form	<input type="checkbox"/>	<input type="checkbox"/>		
2	Original Offer & Allotment Letter / T Letter	<input type="checkbox"/>	<input type="checkbox"/>		
3	Two Photographs of both Parties	<input type="checkbox"/>	<input type="checkbox"/>		
4	Photocopy of NIC's of both parties duly attested by Class-1 Officer	<input type="checkbox"/>	<input type="checkbox"/>		
5	Photocopy of NIC of attesting Officer	<input type="checkbox"/>	<input type="checkbox"/>		
6	Photocopy of NIC's of witnesses	<input type="checkbox"/>	<input type="checkbox"/>		
7	NOC'S / NDC from Law, Finance & Technical Wing	<input type="checkbox"/>	<input type="checkbox"/>		
8	Affidavits from both parties	<input type="checkbox"/>	<input type="checkbox"/>		
9	CVT (if applicable) of Sale Agreement amount	<input type="checkbox"/>	<input type="checkbox"/>		
10	National Tax Number (NTN) Certificate	<input type="checkbox"/>	<input type="checkbox"/>		
11	Two Copies of Sale Agreement	<input type="checkbox"/>	<input type="checkbox"/>		
12	Identification Column is to certified by the Estate Agent if transaction through him	<input type="checkbox"/>	<input type="checkbox"/>		
13	NOC loan giving agency (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>		
14	Original GPA/SPA (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>		
15	In case of family transfer relationship proof be given	<input type="checkbox"/>	<input type="checkbox"/>		
16	Original deposit receipt of transfer fee	<input type="checkbox"/>	<input type="checkbox"/>		
Submitted By ALLOTTEE/DONOR					
Signature: _____		ALLOTTEE / DONOR	ALLOTTEE / DONOR		
Name: _____					
<p>Note: Admitting of Urgent Transfer Case is conducted between 01:00 P.M to 04:00 PM within 24Hours after submission subject to the fulfillment of all the codal Formalities of Transfer Case</p> <p>-----</p>					
FEDERAL GOVERNMENT EMPLOYEES HOUSING AUTHORITY 10 MAUVE AREA, SECTOR G-10/4, ISLAMABAD					
RECEIPT					
Received Transfer application Form No.			Dated	<input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> D D - M M - Y Y Y Y	
Against File No.			Dated:		
The transferor and transferee are requested to contact the Authority's office on *			<input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> D D - M M - Y Y Y Y		
Admission of the sale/transfer:					
Dated:	<input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>			ASSISTANT DIRECTOR (ADMITTING)	
		D D - M M - Y Y Y Y			
<p>Note: Admitting of Urgent Transfer Case is conducted between 01:00 P.M to 04:00 PM within 24Hours after submission subject to the fulfillment of all the codal Formalities of Transfer Case.</p>					
* (Admitting of ORDINARY TRANSFER CASES is conducted between 09:00 a.m to 12:00 noon only)					

FORM A

(For Official use only)

Serial No. _____

Phase:

III	IV	V
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Paste 3 Fresh
Passport Size
Colour Photograph
(attested 2 from front
& 1 from Backside)

**APPLICATION FOR TRANSFER OF ALLOTMENT / OWNERSHIP
OF PLOT THROUGH GIFT ON PAYMENT OF TRANSFER FEE**

To,

The Director (Estate),
Federal Government Employees Housing
Authority, Islamabad

Subject: **TRANSFER OF ALLOTMENT OF PLOT**

Dear Sir,

I am allottee/owner of Housing Authority Plot

Vide allotment letter No.

F No. _____	Dated: _____
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I have now decided to transfer the said Plot **Through Gift** to my real _____ son of _____, CNIC _____, resident of _____ for consideration of love and affection. I have gifted the above said Plot to my real (_____) on account of love and affection as I deeply touched by the treatment, obedience and natural love of my above named _____. It is, therefore, requested that the allotment of the Plot may kindly be transferred with all my rights, liabilities and deposits in the name of I real _____ son of _____, CNIC _____.

Dated: t-date

Yours faithfully,

Name: _____

Son of

Address: _____

Signature of Allottee/Donor:

CNIC No: (without dashes)

CNIC No. _____

Phone Residence/Office:

Mobile No:

E-mail Address (if any):

To

Assistant Director Estate __

FGE Housing Authority

Islamabad.

Subject: **Application For Issuance of NOC / NDC For Transfer of Plot from Law/Accounts/Technical**

It is submitted that I am the owner of _____.

I intend to transfer/sale the above mentioned Plot you are requested, to kindly grant me NOC/
NDC for the said purpose.

Thank you very much.

Owner's Signature _____

Name of owner _____

Contact Number _____

CNIC No. _____

DONEE DATA

1. Sr.#		
2.	CNIC # OF PURCHASER	
3.	Name & Address of Purchaser	
4.	Description of property (No. & Size)	
5.	Purchaser Value	GIFT
6.	Date of Transfer in the Name of Purchaser.	
7.	Amount of CVT Levied/Paid, if any	

EXECUTANTS2nd __________
CNIC No, _____.

DONOR DATA

1. Sr.#	
2. CNIC of Seller	
3. Name & Address of Seller	
4. Date of disposal of the said property	
5. Sale Amount	GIFT
6. Period of retention of Property	
7. Amount of CGT Levied/Paid, if any	

SIGNATURE OF Seller; _____

Name: _____.

CNIC No: _____

Sr No._____

p-name p-f name, CNIC No. p-cnic resident of p-address for Indemnity Bond from Donee in favour of
FGEHA Islamabad.

Sr No. _____

s-name s-f name, CNIC No. s-cnic, resident of s-address for Indemnity bond from Doner in the favour of FGEHA Islamabad.

Sr No. _____

s-name s-f name, CNIC No. s-cnic, resident of s-address For Oral Gift Declaration in favour Of FGEHA
Islamabad.