

SECTION-I: INVITATION TO BIDS

**HIRING OF JANITORIAL SERVICES FOR MULTAN DEVELOPMENT AUTHORITY, MULTAN
FOR FINANCIAL YEAR 2024-2025**

Tender Notice No. Letter No. 1572/Admin(G)/MDA

1. Multan Development Authority, Multan invites e.bids for hiring of Janitorial Services for financial year 2024-2025 (extendable) from the registered firms having established credentials in terms of experienced, financially sound business enterprises, registered with relevant department, Income Tax, Sales Tax and Punjab Sale Tax department as per government regulation with the status of active tax payer.
2. E-Bids would be opened on 04/11/2024 at 11:30 A.M under PPRA Rule 30 (1) in presence of procurement committee and representatives of the participating firms.
3. All the procurement will be made by using electronic means through EPADS under Rule 12 of PPRA and Section 5 of Punjab Electronic Procurement Regulations 2022. The bidding documents containing all terms & conditions, requirements, specifications etc. can be downloaded online at PPRA i.e www.ppra.punjab.gov.pk and EPADS website i.e. <http://punjab.eprocure.gov.pk> before closing date and time. Bidding document in accordance with Rule 25 (2) may be available immediately after the date of publication under rules 25 (1) on PPRA website and EPADS in accordance with sub regulation-4 of Punjab Procurement Regulation 2022.
4. The tendering process/conditions will be as per Punjab Procurement Rules, 2014, Section 38 (1) "Single Stage" One Envelops as explained in E-Bidding Document.
5. E-Bids shall containing Financial offer (inclusive of all taxes) and in complete conformity with bidding documents must be submitted/upload online on E-Procurement System (E-PADS) website as per following schedule:-

E-Bid submission date & time	04/11/2024 till 11:00 A.M
E-Bid Opening date & time	04/11/2024 till 11:30 A.M

6. The bidders shall submit/upload 2% bid security of the estimated total bid cost under rules 27 of PPRA 2014, Chapter V. It must be in shape of CDR/Bank Guarantee/Demand Draft/Pay order of any schedules bank in the name of Director Finance & Admin, MDA, Multan. The bid Security must be attached in PDF format and submitted in original in the office of Deputy Director Admin (Gen), MDA Multan.
7. Any bid uploaded after the intimated time shall be rejected.
8. All assessments and procuring procedure i.e. receiving, opening, awarding etc. shall be governed by the Punjab Procurement Rules-2014. In case of any conflict between Bidding Documents and PPRA Rules 2014, the rules shall prevail.
9. MDA, Multan may reject all bids or proposals at any time prior to the acceptance of bids or proposals, as provided under Rule-35 of Punjab Procurement Rules, 2014 (amended from time to time).
10. In case of any official or local holiday, falling on the last date for submission of the bids, the next day working day will automatically be the last date for submission and opening of the bids.

Director Finance & Admin
Multan Development Authority
Multan
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