



BOARD OF REVENUE, PUNJAB
(ADMINISTRATION BRANCH)
Lahore, dated 11-08, 2025

NOTIFICATION

No.1866-2025/5314-Admn(I). In pursuance of Government of the Punjab, S&GAD Notification No. SO (CAB-I)2-21/2012 dated 17.06.2025, and approval given by Chief Minister Punjab on 04.06.2025 in the Summary titled 'Restructuring of the Board of Revenue', the following re-organization of Board Revenue and re-assignment of functions is hereby made:

1. **Upgradation of Taxes Wing as Taxes Department:** Taxes Wing is upgraded as Taxes Department with the following functions:
 - 1) Legislation, policy formulation and sectoral planning.
 - 2) Court fee
 - 3) Finalization and enforcement of District Collector (DC) Valuation Tables.
 - 4) Registration of deeds and documents and registration fee.
 - 5) Stamp duty.
 - 6) Supervision of e-Stamping system.
 - 7) Tax on agricultural income
 - 8) Tax on transfer of immovable property.
 - 9) Transfer of property.
 - 10) Administration of the following laws and the rules framed thereunder:
 - i. The Court Fees Act, 1870 (VII of 1870)
 - ii. The Transfer of Property Act, 1882 (IV of 1982)
 - iii. The Revenue Recovery Act, 1890 (I of 1890)
 - iv. The Stamp Act, 1899 (II of 1899)
 - v. The Registration Act, 1908 (XVI of 1908)
 - vi. The Punjab Copying Fees Act, 1936 (V of 1936)
 - vii. The Punjab Land Revenue Act, 1967 (XVII of 1967) (Relevant provisions)
 - viii. The Punjab Agricultural Income Tax Act, 1997 (I of 1997)
 - 11) Matters incidental and ancillary to the above subjects.
2. **Establishment of Directorate General of Taxes.** A new Directorate General of Taxes is established as Attached Department of Taxes Department with the following human resource:

S.NO	NAME OF POST	BS / MP SCALE	NO OF POSTS
1	Director General of Taxes	BS-20 / MPS-II	1
2	Director (Operations)	BS-19	1
3	Deputy Director (Operations)	BS-18	2

Job Description:

- I. To oversee the tax administration system by ensuring efficient tax collection, compliance, and enforcement.
- II. To develop and implement tax policies, strategies, and reforms to maximize revenue collection.
- III. To supervise tax administration in districts to ensure compliance with tax laws and efficient service delivery.
- IV. To coordinate with government agencies, private sector on tax-related matters.
- V. To identify and mitigate risks related to tax evasion and fraud.
- VI. To evaluate the performance of field tax offices and introduce corrective measures to enhance efficiency.

3. **Tax Policy Unit.** A new Tax Policy Unit is established with the following human resource:

S.NO	NAME OF THE POST	MP SCALE	NO OF POSTS
1	Tax Economist	II	1
2	Tax Policy Expert	II	1
3	Tax Analyst	II	1

Job Description

- i. To study, analyze and interpret economic trends, policies, and tax legislation to understand taxes effect.
- ii. To conduct analysis of various tax policies and their impact factors.
- iii. To provide insights into the design and evaluation of tax policies incl. income tax, corporate tax, and super tax.
- iv. To gather, process, and analyze large taxation datasets.
- v. To create models to predict the economic impact of potential or existing tax policies.
- vi. To present findings through detailed reports, policy briefs, and presentations to the authorities.
- vii. To offer recommendations to government on the potential impacts of tax reforms and legislative changes.
- viii. Any other duty assigned by the Member (Taxes)

(NABEEL JAVED)
SENIOR MEMBER
BOARD OF REVENUE

NO & DATE EVEN

1. Director (Legal), Board of Revenue, Punjab;
2. PS to all Members, Board of Revenue, Punjab;
3. Chief Inspector of Stamps, Board of Revenue, Punjab;
4. Registrar, Board of Revenue, Punjab;
5. PAs to D.Gs, Katchi Abadis, Punjab Land Records Authority (PLRA), Provincial Disaster Management Authority (PDMA) and Land Records;
6. PAs to al Secretaries, Board of Revenue, Punjab;
7. Superintendent, Tax-I Branch, Board of Revenue, Punjab;
8. Incharge, IT Section, Board of Revenue, Punjab;
9. Bill Assistant and HRMS, Board of Revenue, Punjab.


SECRETARY (REVENUE),
BOARD OF REVENUE, PUNJAB